

## Building Location Certificate

Building consent number:

Date of survey:

Property address:

Survey company name and job reference number:

To: ☐ Hamilton City Council ☐ Hauraki District Council ☐ Matamata-Piako District Council ☐ Otorohanga District Council  
☐ Thames-Coromandel District Council ☐ Waikato District Council ☐ Waipā District Council ☐ Waitomo District Council

**Verification type:** ☐ Building Location ☐ Finished Floor Level

### Certification Stage:

This certificate is reviewing Stage  of  as per the building consent construction documentation and advice notes attached to the building consent.  
Comments:

### Floor Level: Measured site level origin

☐ Moturiki Datum ☐ NZVD 2016 ☐ Relative (False Datum details below)

Datum Name:  Origin point:

Is the finished floor level in accordance with the dimensions shown on the approved building consent plans (within reasonable survey tolerances)?

☐ Yes ☐ No Finished floor level:

☐ Site level origin not provided as building location certificate only for boundary setbacks

### Building Location:

Are the surveyed building elements in accordance with the setback dimensions shown on the approved building consent plans (within reasonable survey tolerances)?  
☐ Yes ☐ No

If the siting of the building is not in accordance with the approved building consent plans, please attach a marked up copy of the relevant approved building consent plans. Please highlight these departures, provide summary comments below and include photos if relevant to assist the reviewer.

Note: If the answer is 'No' the owner or their agent must contact Council as variations will need to be assessed as a change to the building consent and may require a resource consent. This certificate and attached plan will be used to assist Council in this decision process.

Comments:

**Declaration**

We have been engaged to carry out the necessary field survey(s) to establish the items above and believe on reasonable grounds that the information provided is true and accurate within reasonable survey tolerances.  
The tolerances adopted are those within the Cadastral Survey Rules 2021.  
I understand that this certificate will be used by the building consent authority as a reasonable step to ensure that building work is being carried out in accordance with a building consent.

Name of Licensed Cadastral Surveyor/  
Registered Professional Surveyor:

License Number/  
RPSurv Number:

Phone:

Email:

Signature:

Date:

