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| **IMG05 Web House.gif Waikato Building Consents** |
| **Compliance Schedule Details:** **SS 11 – Laboratory Fume Cupboards** |
| **Please provide the following information with your Building Consent Application and Code Compliance Certificate Application if applicable.** (*If you need help to complete this form, consult the system provider or an IQP who is registered for the system above)* |
| Applicant Name: …………………………………….…….…Site Address: ……………………………………….………….………………………………………………………………..….Existing Compliance Schedule Number(s): *(if applicable)* …………………………………..............................................………………………………….............................................. | Building Name: ………………………………….…………… Installation provider:*(if known)* …………………………………………………………………..............................................Risk / Purpose group: …………………………….………….Fire Hazard Category: ……………………….……………….Total Occupant Load: ……………………….………………. |
| **SPECIFIED SYSTEM DESCRIPTION** (address those items that apply) |
| **Specified systems:**  | £ Existing £ New £ Modified £ Removed |
| **Type:**  | £ Ducted fume cupboard for laboratory use |
| **Location Plan for specified systems and records is attached:** £ YES £ NO  |
| **No.** |  **Equipment location**  | **Make** *(Main components)* | **Model** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
|  | *If needed continue the list on another sheet of paper* |
| **STANDARDS (**address those items that apply) |
| Specifically, designed solutions do not apply if the system has been installed against a specific Standard(s) / document. |
| **Performance / installation:*****Note:*** *Unless the standard specifies an amendment to the standard, it is to be read as the First Edition (original version).* | £ AS/NZS 2243:2005 Safety in laboratories. (Original Version – 10 February 2005) Part 1: Planning and operational aspects.£ AS/NZS 2243:1997 Safety in laboratories. (Original Version – 04 January 1997) Part 1: Safety in laboratories - General£ AS/NZS 2243.8:2014 Safety in laboratories. (Original Version – 31 January 2014) Part 8: Fume cupboards.£ AS/NZS 2243:2006 Safety in laboratories. (Original Version – 25 April 2006) Part 8: Fume cupboards.£ AS/NZS 2243:2001 Safety in laboratories. (Original Version – 05 March 2001) Part 8: Fume cupboards. |
|  | £ NZS 7203:1987AA Safety in laboratories - Fume cupboards (Amendment 1 – 01 November 1987)£ Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)  Other………………………….. *Continue on the next page*  |
| **Inspections:*****Note:*** *Unless the standard specifies an amendment to the standard, it is to be read as the First Edition (original version).* | £ AS/NZS 2243.8:2014 (Original Version – 31 January 2014) - Section 5£ Other: ………………………………  | £ Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)   |
| **Maintenance:*****Note:*** *Unless the standard specifies an amendment to the standard, it is to be read as the First Edition (original version).* | £ AS/NZS 2243.8:2014 (Original Version – 31 January 2014) – Section 5£ Other: ……………………………… | £ Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)   |
| **INSPECTIONS, MAINTENANCE AND REPORTING** (address those items that apply) (address those items that apply) |
| **Minimum inspection and maintenance procedures:**  | Regular inspection and testing and planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard/ document to ensure safe and suitable system operation. |
| **Inspection frequency and responsibility:** | Depending on the type of installation and its performance standard/document:£ Specifically, designed solutions: by IQP only.£ Standard /other document:£ Weekly by owner or representative£ Six-Monthly by IQP only£ Annually by IQP only  |
| **Reporting:** | The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Logbook, which will remain on the premises with the most recent compliance schedule, and as a minimum include:* Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work.
* Form 12A provided annually by the IQP.
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