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| **IMG05 Web House.gif Waikato Building Consents** | | | | | | | | | |
| **Compliance Schedule Details:**  **SS 11 – Laboratory Fume Cupboards** | | | | | | | | | |
| **Please provide the following information with your Building Consent Application and Code Compliance Certificate Application if applicable.**  (*If you need help to complete this form, consult the system provider or an IQP who is registered for the system above)* | | | | | | | | | |
| Applicant Name: …………………………………….…….…  Site Address: ……………………………………….………….  ………………………………………………………………..….  Existing Compliance Schedule Number(s): *(if applicable)* …………………………………..............................................  ………………………………….............................................. | | | | | | | | Building Name: ………………………………….…………… Installation provider:*(if known)* ………………………………  …………………………………..............................................  Risk / Purpose group: …………………………….………….  Fire Hazard Category: ……………………….……………….  Total Occupant Load: ……………………….………………. | |
| **SPECIFIED SYSTEM DESCRIPTION** (address those items that apply) | | | | | | | | | |
| **Specified systems:** | | | | £ Existing £ New £ Modified £ Removed | | | | | |
| **Type:** | | | | £ Ducted fume cupboard for laboratory use | | | | | |
| **Location Plan for specified systems and records is attached:** £ YES £ NO | | | | | | | | | |
| **No.** | **Equipment location** | | | | | **Make** *(Main components)* | | | **Model** |
| 1 |  | | | | |  | | |  |
| 2 |  | | | | |  | | |  |
| 3 |  | | | | |  | | |  |
| 4 |  | | | | |  | | |  |
|  | *If needed continue the list on another sheet of paper* | | | | | | | | |
| **STANDARDS (**address those items that apply) | | | | | | | | | |
| Specifically, designed solutions do not apply if the system has been installed against a specific Standard(s) / document. | | | | | | | | | |
| **Performance / installation:**  ***Note:*** *Unless the standard specifies an amendment to the standard, it is to be read as the First Edition (original version).* | | | £ AS/NZS 2243:2005 Safety in laboratories. (Original Version – 10 February 2005) Part 1: Planning and operational aspects.  £ AS/NZS 2243:1997 Safety in laboratories. (Original Version – 04 January 1997) Part 1: Safety in laboratories - General  £ AS/NZS 2243.8:2014 Safety in laboratories. (Original Version – 31 January 2014) Part 8: Fume cupboards.  £ AS/NZS 2243:2006 Safety in laboratories. (Original Version – 25 April 2006) Part 8: Fume cupboards.  £ AS/NZS 2243:2001 Safety in laboratories. (Original Version – 05 March 2001) Part 8: Fume cupboards. | | | | | | |
|  | | £ NZS 7203:1987AA Safety in laboratories - Fume cupboards (Amendment 1 – 01 November 1987)  £ Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)   Other…………………………..  *Continue on the next page* | | | | | | | |
| **Inspections:**  ***Note:*** *Unless the standard specifies an amendment to the standard, it is to be read as the First Edition (original version).* | | £ AS/NZS 2243.8:2014 (Original Version – 31 January 2014) - Section 5  £ Other: ……………………………… | | | | | £ Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided) | | |
| **Maintenance:**  ***Note:*** *Unless the standard specifies an amendment to the standard, it is to be read as the First Edition (original version).* | | £ AS/NZS 2243.8:2014 (Original Version – 31 January 2014) – Section 5  £ Other: ……………………………… | | | | | £ Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided) | | |
| **INSPECTIONS, MAINTENANCE AND REPORTING** (address those items that apply) (address those items that apply) | | | | | | | | | |
| **Minimum inspection and maintenance procedures:** | | | | | Regular inspection and testing and planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard/ document to ensure safe and suitable system operation. | | | | |
| **Inspection frequency and responsibility:** | | | | | Depending on the type of installation and its performance standard/document:  £ Specifically, designed solutions: by IQP only.  £ Standard /other document:  £ Weekly by owner or representative  £ Six-Monthly by IQP only  £ Annually by IQP only | | | | |
| **Reporting:** | | | | | The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Logbook, which will remain on the premises with the most recent compliance schedule, and as a minimum include:   * Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work. * Form 12A provided annually by the IQP. | | | | |