

## Application for New Compliance Schedule

Section 106, Building Act 2004 / Amendment: Section 102A Building Amendment Act 2012

### 1. THE BUILDING *[Complete ALL fields on this form. Put N/A if not applicable. Cross out mistakes, don't use whiteout fluid / tape]*

Street Address of building: ..... ..... Legal description of land where building is located: Lot(s): ..... DP/S: ..... Building Name: ..... Location of building within site / block number: ..... Level / Unit Number: ..... Current, lawfully established, use: ..... ..... <i>[Include number of occupants per level, and per use, if more than 1 use. If use was changed by the building work this application relates to, state the previous use]</i>	<b>OFFICE ONLY:</b> Date received: .....  Consent No.: ..... Document / Parcel No.: ..... Valuation No.: .....
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### 2. THE OWNER

### 3. AGENT *[Only required if application is being made on behalf of the owner]*

Name of Owner / Company: ..... Contact person <i>[If the Owner is NOT an individual]</i> : ..... ..... Mailing address: ..... ..... Street address / registered office: ..... ..... Phone Number: Landline: ..... Mobile: ..... Daytime: ..... After hours: ..... Facsimile number: ..... Email address: ..... Website: ..... The following evidence of ownership is attached to this application: <input type="checkbox"/> Copy of Record of Title <input type="checkbox"/> Lease Agreement <input type="checkbox"/> Agreement for Sale and Purchase <input type="checkbox"/> Other Document: .....	Name of Agent / Company: ..... Contact person <i>[If the Owner is NOT an individual]</i> : ..... ..... Mailing address: ..... ..... Street address / registered office: ..... ..... Phone Number: Landline: ..... Mobile: ..... Daytime: ..... After hours: ..... Facsimile number: ..... Email address: ..... Website: ..... Relationship to owner: <i>[State details of the authorisation from the owner to make the application on the owner's behalf]</i> ..... <b>FIRST POINT OF CONTACT:</b> For communications with the Council <input type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Full name & contact details supplied <b>INVOICE TO:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Agent
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### 4. APPLICATION

I request that a Compliance Schedule be issued for the above building

Signature of:  OWNER or by the  AGENT on behalf of and with the authority of the Owner: *[Tick correct one]*

Signature: ..... Name of person Signing: ..... Date: .....

## 5. ATTACHMENTS

The following are attached to this application:

- |  |   |
|--|---|
| <input type="checkbox"/> Plans and specifications                    | <input type="checkbox"/> PIM  |
| <input type="checkbox"/> Certificates that relate to the energy work | <input type="checkbox"/> Certificates from the personnel who carried out the work |
| <input type="checkbox"/> Compliance Schedule Details Forms           | <input type="checkbox"/> As-laid drainage plans <i>(If applicable)</i>            |

**Incomplete applications cannot be accepted for processing you will be asked to complete the application and re-submit it.**

OFFICE USE ONLY	BC No:
FEES PAYABLE	AMOUNT (\$)

