

Applicant's Name:		BC No:
Property Address:		Lot No.: Wind Zone:
ITEMS TO BE CHECKED <i>[Checked against the approved Building Consent (BC) documents]</i>		
Key: Decision: <input checked="" type="checkbox"/> or <input type="checkbox"/> = Pass <input checked="" type="checkbox"/> or <input type="checkbox"/> = Fail, further inspection / documents required <input type="checkbox"/> or <input type="checkbox"/> or <input type="checkbox"/> = Not Applicable Reason for decision: Compliance or non compliance with the approved building consent documents		
REVIEW: <input type="checkbox"/> Approved BC documents and amendments on site <input type="checkbox"/> Prior inspection passed or instructions addressed <input type="checkbox"/> Consent conditions checked		

### Final Building

<p><b>Interior</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Ceiling insulation is in place / clear of light fittings</li> <li><input type="checkbox"/> Safety glass installed</li> <li><input type="checkbox"/> Wet areas completed: correct installation of shower / bath / laundry, surface areas sealed</li> <li><input type="checkbox"/> Kitchen completed</li> <li><input type="checkbox"/> Smoke alarms installed and operational</li> <li><input type="checkbox"/> Height of window sashes / restrictors</li> <li><input type="checkbox"/> Heights of barriers &amp; handrails as per approved plans</li> <li><input type="checkbox"/> Ventilation to internal spaces</li> <li><input type="checkbox"/> Mechanical ventilation vented to exterior</li> <li><input type="checkbox"/> Firewall integrity</li> <li><input type="checkbox"/> Fire rating complete</li> </ul> <p>Heater checklist completed <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA</p> <p><b>Exterior</b></p> <p>Pools checklist completed <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Vermin proofing</li> <li><input type="checkbox"/> Flashing / sealants completed &amp; in place</li> <li><input type="checkbox"/> Ground height complies (at time of inspection)</li> </ul> <p>Landscaping completed: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <i>(at time of inspection)</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Brick veneer weep and ventilation holes</li> </ul>	<p><b>Exterior (continued)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Weathering and penetrations: roof and walls (fixings etc.). Flashing / sealants completed &amp; in place</li> <li><input type="checkbox"/> Construction of decks / steps / retaining walls / handrails, barriers and ramps comply</li> <li><input type="checkbox"/> Sub floor ventilation</li> <li><input type="checkbox"/> Exterior finishing's</li> <li><input type="checkbox"/> Drip edge to flat surfaces</li> <li><input type="checkbox"/> Reflectivity of finishes</li> </ul> <p><b>HCC Only</b> <input type="checkbox"/> Crossing &amp; footpath damage</p> <p><b>Documents Required by Building Consent</b></p> <table border="0"> <tr> <td>CCC application</td> <td><input type="checkbox"/> Received</td> <td><input type="checkbox"/> Outstanding</td> <td><input type="checkbox"/> NA</td> </tr> <tr> <td>All producer statements</td> <td><input type="checkbox"/> Received</td> <td><input type="checkbox"/> Outstanding</td> <td><input type="checkbox"/> NA</td> </tr> <tr> <td>Gas certificate(s)</td> <td><input type="checkbox"/> Received</td> <td><input type="checkbox"/> Outstanding</td> <td><input type="checkbox"/> NA</td> </tr> <tr> <td>Electrical certificate(s)</td> <td><input type="checkbox"/> Received</td> <td><input type="checkbox"/> Outstanding</td> <td><input type="checkbox"/> NA</td> </tr> <tr> <td>Heater installation statement</td> <td><input type="checkbox"/> Received</td> <td><input type="checkbox"/> Outstanding</td> <td><input type="checkbox"/> NA</td> </tr> <tr> <td>Waterproofing certificate</td> <td><input type="checkbox"/> Received</td> <td><input type="checkbox"/> Outstanding</td> <td><input type="checkbox"/> NA</td> </tr> <tr> <td>Records of Work</td> <td><input type="checkbox"/> Received</td> <td><input type="checkbox"/> Outstanding</td> <td><input type="checkbox"/> NA</td> </tr> <tr> <td>Other: .....</td> <td><input type="checkbox"/> Received</td> <td><input type="checkbox"/> Outstanding</td> <td><input type="checkbox"/> NA</td> </tr> <tr> <td>Other: .....</td> <td><input type="checkbox"/> Received</td> <td><input type="checkbox"/> Outstanding</td> <td><input type="checkbox"/> NA</td> </tr> </table> <p>The above documents will be assessed back at the office. If found to be inadequate, the author will be contacted.</p>	CCC application	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA	All producer statements	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA	Gas certificate(s)	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA	Electrical certificate(s)	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA	Heater installation statement	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA	Waterproofing certificate	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA	Records of Work	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA	Other: .....	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA	Other: .....	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA
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Comments if required:  Photos attached *(if relevant)*  Memo / Instruction No: .....  Verbal instruction *(specify):*

**Exterior**

- Pipes insulated outside building envelope using UV protection where required
- Gully dish heights & position to stop stormwater ingress
- Ensure overflow gully minimum 150 mm below lowest fixture
- All wastes are vented if greater than 3.5 m
- Check terminal vent through roof & check flashing
- Waste pipes sealed at point of entry into rear of gully dishes as per G13 or bends installed tight to gully dish
- Downpipes clipped & connected to stormwater drainage
- Downpipes from top storey roofs to lower roof spreader required (E2/8.1.6, pp.56, Fig. 20). Not allowed for masonry tile roof unless have underlay fitted
- If timber floor: check wastepipe falls and supports
- Drainage discharges into silt trap
- Overflows fitted to deck and internal gutters run to exterior

**Interior**

- Smoke alarms installed and operational
- Fire rating complete
- HWC correct type / valves & seismic restraints provided
- HWC expansion / relief drains via tundish installed and conveyed to exterior
- HWC tray in place
- Tub / Toilet cistern fixed securely
- Dishwasher pipe clamped and anti-siphon bend fitted

Water temperature: ..... °C

**Commercial**

- Waste to commercial machine as per installation specifications (temp > 65°C)
- Bain-marie drains provided to approved outlet
- Plumbing roof penetrations flashed

**HCC Only**

- Driveway catchpit installed over 100 sq m
- All permanently paved areas over 10 sq m run to catchpit

**Documents Required by Building Consent**

- |   |                                   |                                      |                             |
|---|-----------------------------------|--------------------------------------|-----------------------------|
| As Laid plans   | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Plumber's pressure test<br><i>(from approved person)</i>        | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Backflow prevention devices<br>and test certificates            | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Trade waste approval  | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Septic tank installation, &<br>effluent field PS4 / Certificate | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Stormwater disposal system<br>PS4                               | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Water reuse tank (grey water<br>or retention)                   | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Other: .....  | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |

Comments if required:  Photos attached *(if relevant)*     Memo / Instruction No: .....     Verbal instruction *(specify):*

**NOTE:** The project must pass both Final Building Inspections and Final Plumbing, and the BCA must be supplied with the required documents listed above, to an adequate standard, BEFORE the application for CCC can be lodged.

**OUTCOME OF DECISIONS**      *[Tick the correct outcome: e.g.  PASS or  FAIL etc.]*

- Work complies with the approved BC documents
- PASS
  - FAIL. work may proceed to next inspection.  
FAIL. Repeat inspection required     Additional fee

Officer Name:

Signature :

Date:

- REPEAT: Work complies with the approved BC documents
- PASS
  - FAIL. Work may proceed to next inspection.  
FAIL. Repeat inspection required     Additional fee

Officer Name:

Signature:

Date:



Key for statement types: Cladding (CL) Electrical (EL) Engineer / Designer (PS4) Gas (GS) Glazing (GL) Insulation (IN) As-laid drainage (ALD) Pressure test (P) Smoke alarm (SM) Sprinklers (SP) Surveyors confirmation of height / siting (SV) Waterproofing (WP) Solar systems (S) Truss layout (TR) Under floor / tile heating (H) Other (O) *[specify]*.....

Record the Author's Name (Not the company name). If author providing more than one document, list and assess each document)	Decisions Regarding Document Content						Decision Regarding Author registration					Reason for decision ✓ / Y / P = content adequate / author approved / other reason recorded below#  × / N / F = content inadequate / author not approved / other recorded below#	Outcome of decision Accept document or Reject document	
	(✓ / Y / P = Pass × / N / F = Fail / - / NA = Not Applicable)													
	Statement type / Header (see keys above)	Site Address / Legal description	Insurance	Date	B. Code (parts)	Work identified	Name & signature	<a href="#">CPEng register</a> (Engineers)	<a href="#">NZRAB register</a> (Reg. Architects)	<a href="#">EWRB register</a> (Energy work)	<a href="#">PGD register</a> (Plumbers, Drainlayers)			<a href="#">WBCG register</a>

#Other reason(s) for decision(s): (Use this area for "other" statement types, or for giving reasons for decisions where a statement is not complete or an author is not registered, but you are accepting their statement)

