Waikato Building Consent Group

Final Building Inspection: General

<table>
<thead>
<tr>
<th>Applicant’s Name:</th>
<th>Consent No:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Address:</td>
<td>Lot No.: Wind Zone:</td>
</tr>
</tbody>
</table>

ITEMS TO BE CHECKED  
[Checked against the approved Building Consent (BC) documents]

**Key:**
- **Decision:** ✓ or P = Pass  X or F = Fail, further inspection / documents required
- **Reason for decision:** Compliance or non compliance with the approved building consent documents

**Review**
- Approved BC documents and amendments on site
- Prior inspection passed or instructions addressed
- Consent conditions checked

**Interior**
- Ceiling insulation is in place / clear of light fittings
- Safety glass installed
- Wet areas completed: correct installation of shower / bath / laundry, surface areas sealed
- Kitchen completed
- Smoke alarms installed and operational
- Height of window sashes / restrictors
- Heights of barriers and handrails as per approved plans
- Ventilation to internal spaces
- Mechanical ventilation vented to exterior
- Firewall integrity
- Fire rating complete
- Heater checklist completed ✓ Yes □ No □ NA

**Exterior**
- Pools checklist completed ✓ Yes □ No □ NA
- Vermin proofing
- Flashing / sealants completed & in place
- Ground height complies (at time of inspection)
- Landscaping completed: ✓ Yes □ No □ NA  

**Exterior (continued)**
- Brack veneer weep and ventilation holes
- Weathering and penetrations: roof and walls (fixings etc.). Flashing / sealants completed & in place
- Construction of decks / steps / retaining walls / handrails, barriers and ramps comply
- Sub floor ventilation
- Exterior finishing’s
- Drip edge to flat surfaces
- Reflectivity of finishes

**HCC Only**
- Crossing & footpath damage

**Documents Required by Building Consent**
- CCC application  □ Received □ Outstanding □ NA
- All producer statements  □ Received □ Outstanding □ NA
- Gas certificate  □ Received □ Outstanding □ NA
- Electrical certificate  □ Received □ Outstanding □ NA
- Heater installation statement  □ Received □ Outstanding □ NA
- Waterproofing certificate  □ Received □ Outstanding □ NA
- Records of Work  □ Received □ Outstanding □ NA
- Other statement, certificate or document:

The above documents will be assessed back at the office. 
If found to be inadequate, the author will be contacted.

**NOTE:** The project must pass both Final Plumbing and Final Building Inspections, and the BCA must be supplied with the required documents listed above, to an adequate standard, BEFORE the application for CCC can be lodged.

**Comments if required:**  □ Photos attached (if relevant)  □ Memo / Instruction No: …………..  □ Verbal instruction (specify):
## OUTCOME OF DECISIONS

*Tick the correct outcome: e.g. ☑️ PASS or ☐️ FAIL etc.*

<table>
<thead>
<tr>
<th>Work complies with the approved BC documents</th>
<th>REPEAT: Work complies with the approved BC documents</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑️ PASS</td>
<td>☑️ PASS</td>
</tr>
<tr>
<td>☐️ FAIL. But work may proceed to next inspection.</td>
<td>☐️ FAIL. But work may proceed to next inspection.</td>
</tr>
<tr>
<td>☐️ FAIL. Repeat inspection required</td>
<td>☐️ FAIL. Repeat inspection required</td>
</tr>
<tr>
<td>☐️ Additional fee</td>
<td>☐️ Additional fee</td>
</tr>
</tbody>
</table>

Officer Name:
Signature: Date:

Officer Name:
Signature: Date:

## ASSESSMENT OF DOCUMENTATION RECEIVED

### Key for statement types:
- Cladding (CL)
- Electrical (EL)
- Engineer / Designer (PS4)
- Gas (GS)
- Glazing (GL)
- Insulation (IN)
- As-laid drainage (ALD)
- Pressure test (P)
- Smoke alarm (SM)
- Sprinklers (SP)
- Surveyors confirmation of height / siting (SV)
- Waterproofing (WP)
- Solar systems (S)
- Truss layout (TR)
- Under floor / tile heating (H)
- Other (O) [specify]...

### ASSESSMENT OF DOCUMENTATION RECEIVED

<table>
<thead>
<tr>
<th>BC Number:</th>
<th>Decisions Regarding Document Content</th>
<th>Decision Regarding Author registration</th>
<th>Reason for decision</th>
<th>Outcome of decision</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(☑️ / ☐️ / ☑️ = Pass × / ☐️ = Fail / ☐️ / ☑️ = Not Applicable)</td>
<td>☑️ / ☐️ / ☑️ = content adequate / author approved / other reason recorded below#</td>
<td>☑️ / ☐️ / ☑️ = content inadequate / author not approved / other recorded below#</td>
<td>Accept document or Reject document</td>
</tr>
</tbody>
</table>

### #Other reason(s) for decision(s): (Use this area for “other” statement types, or for giving reasons for decisions where a statement is not complete or an author is not registered, but you are accepting their statement)