



Application – Certificate for Public Use

1. THE PREMISES / PART OF PREMISES

Identify the building in which the premises or part of premises are located:

Street No: Street name:

Town: Building name:

Location of building within site/block number:

Lot(s)..... DP/S.....

Site area..... (ha).....(m²) Year first constructed:

Description of premises/part of premises for which certificate is sought: (If appropriate they should provide plans or diagrams that clearly delineate the premises or part of premises):

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OFFICE ONLY:

Date received:

Consent No.:

Document / Parcel No.:

Valuation No.:

2. BUILDING WORK AFFECTING PREMISES / PART OF PREMISES

Building Consent number/Consent numbers:

1: 2:

3: 4:

Issued by: (Insert name of Council);

3. APPLICANT (person who owns, occupies, or controls premises)

Name /Company:

Mail address:

Phone (daytime):

Fax:

Mobile:

Email:

Attention: Ph:

AGENT

Name /Company:

Mail address:

Phone (daytime):

Fax:

Mobile:

Email:

Attention: Ph:

Relationship to Owner:

Evidence of ownership attached:

- Agreement for Sale and Purchase
- Certificate of Title
- Property management agreement
- Lease Agreement
- Other (a document that shows the full name of the Applicant)
- Licence

Communication:

Invoice to: Applicant Agent
(Note: CPU will not be issued until payment has been received)

First contact for communication: Applicant Agent

4. APPLICATION: I confirm that no Code Compliance Certificate has been issued for the building work. It is intended to permit members of the public to use the premises/part of the premises described above for the following purposes and in the following circumstances: (describe purpose and circumstances)

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Members of the public can use the *premises/*part of the premises described above safely because:

[State reason for statement, including any precautions taken to protect the public, information on any specified systems in the premises or part of the premises, and the management of any special risks (e.g. means of escape from fire) on site (provide information in attachments, if necessary)].

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The personnel who carry out the building work are as follows:

BUILDER's Name: Registration No.:
Address:
Telephone: Fax: Mobile: Email:

PLUMBER's Name: Registration No.:
Address:
Telephone: Fax: Mobile: Email:

DRAINLAYER's Name: Registration No.:
Address:
Telephone: Fax: Mobile: Email:

DESIGNER's Name: Registration No.:
Address:
Telephone: Fax: Mobile: Email:

GAS FITTER's Name: Registration No.:
Address:
Telephone: Fax: Mobile: Email:

OTHER's Trade & Name: Registration No.:
Address:
Telephone: Fax: Mobile: Email:

