



# Application – Amend Compliance Schedule

## 1. THE BUILDING

Street No: ..... Street name: .....

Town: ..... Level or unit No.: .....

Building name: .....

Location of building within site/block number: .....

Lot(s)..... DP/S.....

Current, lawfully established, use: *(include number of occupants per level and per use if more than 1.*  
*If use was changed by the building work this application relates to, state previous use):*

**OFFICE ONLY:**  
 Date received: .....

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Consent No.:  
 .....

Document / Parcel No.:  
 .....

Valuation No.:  
 .....

## 2. OWNER

Name /Company: .....

Mail address: .....

Phone (daytime): .....

Fax: .....

Mobile: .....

Email: .....

Attention: .....Ph: .....

## AGENT

Name /Company: .....

Mail address: .....

Phone (daytime): .....

Fax: .....

Mobile: .....

Email: .....

Attention: .....Ph: .....

Relationship to Owner: .....

Evidence of ownership attached:

Certificate of Title                       Lease Agreement

Agreement for Sale and Purchase     Other

Communication:

Invoice to:                                       Owner             Agent

First contact for communication:     Owner             Agent

## 3. APPLICATION: I request that the Compliance Schedule for the above building be amended as follows:

Specified System: ..... Compliance Schedule No: .....

Amendment: .....

Reason *[state why amendment is required to ensure that the specified system meets the performance standards]:*

.....

.....

Owner             Agent on behalf of and with the authority of the Owner:

.....(Print name) .....(Signature) .....(Date) (Date)

## 4. ATTACHMENTS The following are attached to this application:

PIM     Plans and specifications                       Certificates from the personnel who carried out the work

Certificates that relate to the energy work                       As-laid drainage plans *(if applicable)*

**NOTE:** If the application is incomplete, processing cannot begin and you will be asked to complete the application and re-submit it.

OFFICE USE ONLY

FEES PAYABLE	AMOUNT (\$)